

### SETSHABA RESEARCH CENTRE

Setshaba Research Centre (SRC) is a South African, Non-Governmental/Non-Profit Organization in the field of clinical and social scientific research. The centre is located in Soshanguve Township, within the City of Tshwane, Gauteng. SRC was founded in 2004 and aims to be world-class health research organisation, benefitting local communities while making a global impact.

Setshaba Research Centre needs to fill the following position and would like to invite suitably qualified candidates to apply.

**Ref. No: SRC 04-2022**

**Position: Senior Health & Safety Officer**

**Type of contract: Fixed-Term of 12 months (potential for renewal)**

**Minimum Qualifications:**

- National Diploma / B Tech / BSc in Environmental Studies or Safety Management or Health and Safety or related qualification
- Registration with South African Institute of Occupational Safety and Health (Saiosh)
- Certificate in Occupational Health and Safety is advantageous
- SAMTRAC and HIRA qualifications are advantageous

**Experience:**

- Minimum experience of 2 years in a Senior Health and Safety management role and in implementing the Occupational Health and Safety Act in a working environment
- Experience in a Health and Safety role in a Scientific/Medical environment is advantageous

**Key responsibilities:**

- Ensure compliance with Occupational Health and Safety Act
- Implementation of health and safety plan as per legislation and organisational requirements
- Updating of health and safety plan in accordance with statutory amendments and organisational needs
- Conduct Health and Safety training for relevant staff
- Educate participants / visitors on SRC health and safety compliance requirements
- Coordinate disaster and /or emergency processes and exit plans for all personnel on site
- Oversee site inspections in respect to safety equipment, storage of biohazard material, assessment of pest control activities and any other environmental factors

**The candidate will be based at Setshaba Research Centre in Soshanguve**

### REMUNERATION

Setshaba Research Centre offers competitive market related remuneration packages according to Qualifications and Experience.

**If you are interested, please email your CV and Qualifications to [hr@setshaba.org.za](mailto:hr@setshaba.org.za)**

**Or alternatively deliver to: Attention Claudelle Naidoo, Setshaba Research Centre, 2088 Block H, Soshanguve, 0152**

**Always quote Ref no. and position on your application.**

**No CVs without qualifications will be considered.**

For any queries, please email [hr@setshaba.org.za](mailto:hr@setshaba.org.za)

Closing date for submission of CVs: 18 February 2022. Should you not have received a response within 14 days of the closing date, please consider your application as unsuccessful.

**NB. Setshaba Research Centre reserves the right not to appoint.**